

Rent Collection Service

Thank you for your interest in our property management service. Our full management service includes;

- Strong marketing of your property
- Viewings
- Full move-in procedure including photographic inventory, meter readings and utility provider contact
- Thorough tenant checks and referencing by Canopy
- Collection of the initial tenant payment of one month's rent and deposit with associated statement to Landlord
- Registering the deposit
- Production of the tenancy agreement and other move-in documentation
- Collection of monthly rental payments and statements detailing any expenses
- Chasing of arrears
- Tenancy renewals/extensions
- Reminders of compliance with the option for our contractors to complete.

The fees for our rent collection service package is **10%** of each monthly rental payment Plus VAT

Additional costs if you need assistance.

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| • EICR -Electrical Safety Certificate | £175.00 |
| • EPC -Energy Performance Certificate | £100.00 |
| • LANDLORD GAS CHECK | £90.00 |
| • SECTION 21/8 Accelerated Possession | £100.00 |
| • SECTION 13 Rent Increase | £60.00 |
| • RENEWAL of tenancy agreement | £60.00 |

All prices are plus VAT.